



INTERNATIONAL STUDENT UNDERGRADUATE APPLICATION FORM

- » All fields must be completed in order for this application to proceed for assessment
- » Please print clearly in CAPITAL LETTERS

Do not use this form if:

- » you are a citizen of Australia or New Zealand or hold a permanent resident visa for Australia

Western Sydney University staff use only

Indicate at which event this application was collected:

SECTION A: PERSONAL DETAILS

Title: Mr Ms Mrs Miss Other:

Family Name (as stated on your passport):

First Name (as stated on your passport):

Preferred First Name or Alias:

Date of Birth (dd/mm/yyyy): / /

Gender: Male Female

Country of Birth: Country of Permanent Residence:

Country of Citizenship (as stated in Passport): Passport Number:

Have you ever had a visa or visa application revoked, cancelled, or refused for Australia or any other country?

No Yes → If yes, please provide date, details and copies of documents:

Please indicate the location of visa submission: City Country

Applicant address details in home country (This is your permanent address in your home country)

Street Address:

City: Country:

Postcode: Telephone: Mobile:

Applicant address details in Australia (To be supplied if you are currently living in Australia)

Street Address:

City: Country:

Postcode: Telephone: Mobile:

i You will be contacted via email with important information relevant to your application such as admission updates, enrolment instructions, compulsory orientation activities and coming events. For your application to proceed, please clearly state your personal email address.

Applicant's email address:

SECTION B: YOUR APPLICATION

Have you applied to Western Sydney University before OR have you been a student?

No Yes → If yes, please state your Student ID number SID:

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Are you currently in Australia?

No Yes → If yes, please state your visa type and expiry date (and attach a certified copy of your visa)

Student visa Temporary visa subclass: Visa expiry date (dd/mm/yyyy): / /

Have you been excluded from an Australian university in the past two years?

No Yes → If yes, please provide date, details and copies of documents:

Have you already organised overseas health cover? No Yes

Do you require Western Sydney University to organise overseas health cover for you? No Yes

If yes, please indicate whichever applies:

- Single
- Dual Family (covers one valid student visa holder plus either one adult spouse or recognised defacto partner or one or more dependant children)
- Multi-family (covers one valid student visa holder plus one adult spouse or recognised defacto partner plus one or more dependant children)

Please list names and dates of birth for each family member to be covered

Name: <input type="text"/>	Date of birth (dd/mm/yyyy): <input type="text"/> / <input type="text"/> / <input type="text"/>
Name: <input type="text"/>	Date of birth (dd/mm/yyyy): <input type="text"/> / <input type="text"/> / <input type="text"/>
Name: <input type="text"/>	Date of birth (dd/mm/yyyy): <input type="text"/> / <input type="text"/> / <input type="text"/>

Do you have any relatives (including a spouse, parents or children) currently living in Australia?

No Yes → If yes, are they Australian citizens or permanent residents?

Have you read and understood the financial requirements to cover yourself and any family members travelling with you for the duration of your stay in Australia for living costs, tuition costs and school costs for any school-aged children?

No Yes

For information on financial costs (living, tuition and school costs) please go to westernsydney.edu.au/international/fees

Do you have access to funds to cover your tuition costs, you and your family's accommodation and other living costs, schooling costs for any school-aged children and travel costs to and from Australia?

No Yes → If yes, please choose the source of funding:

- Parents Other relative(s) in home country Bank loan Employers Relative(s) in Australia Scholarship
- Other (please specify)

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Representative's Contact Details *(if applicable)*

Representative's Name:

Agent's Branch of Submission:

Email: Country:

Representative Stamp

i If you apply through a representative, you should ensure that your representative is registered with Western Sydney University to avoid delays in your application. For details of representatives in your country go to uws.edu.au/international/representatives_worldwide

SECTION C: COURSE PREFERENCES

You may list two courses in order of preference for assessment by International Admissions. If you do not meet the requirements for the course of your first choice, your second preference will then be assessed. Before completing this section please refer to the International Course Guide, or International Fee Schedule at westernsydney.edu.au/international/fees for the details requested below. Full details about the course you are applying to can be found at handbook.westernsydney.edu.au/hbook/course_search.aspx

Preference ONE Course Name:

Specialisation:

Campus*: Code: Intake*: Year:

Preference TWO Course Name:

Specialisation:

Campus*: Code: Intake*: Year:

*Campus codes: **BA** Bankstown; **CA** Campbelltown; **HA** Hawkesbury; **PA** Parramatta; **PC** Parramatta City; **PE** Penrith

*Intake codes: **FEB** Autumn session (February); **JUL** Spring session (July)

SECTION D: INTERPRETING AND TRANSLATION APPLICANTS ONLY

Interpreting and translation applicants must demonstrate advanced proficiency in English AND one of Arabic, Mandarin, Japanese or Spanish.

Please select the language you wish to study: Arabic Mandarin Japanese Spanish

If the language you wish to study is NOT your native language you MUST attach evidence of advanced proficiency in that language.

SECTION E: ENGLISH LANGUAGE PROFICIENCY

You must submit proof of your English language proficiency with this application.

Is English your first language?: Yes No, my first language is:

Please indicate which of the following applies to you:

I have completed/I intend to sit an English language proficiency test (IELTS/TOEFL). You must submit a certified copy of your IELTS or TOEFL results. Your English Language proficiency test must be no more than two years old at the time of commencement of the course in UWS.

Date of IELTS/TOEFL test sat or to be taken (dd/mm/yyyy): / /

Result (if known): IELTS Overall Score: Reading: Listening: Writing: Speaking:

TOEFL TOEFL Score: + TWE (Test of Written English) Score:

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I intend to study an English language pathway program at **Western Sydney University** College. Please ensure you have completed Section G.

I have been studying in Australia or in a country where English is an official language. If you are, or have been, studying in Australia, UWS will consider studies undertaken within the past two years in assessing English language proficiency. Please tick the qualification you have completed or are currently studying.

Senior secondary or year 12 qualification (e.g. HSC)

University Pathway Program (e.g. **Western Sydney University** College)

Tertiary study in Australia (e.g. Bachelor or Diploma studies)

Secondary or tertiary study in a country where English is an official language

Other → Name of Course:

Name of Institution:

Country:

Duration: Start Date: / / Completion Date: / /

If you do not meet Western Sydney University English language requirements, you may automatically be considered for an English language pathway program at **Western Sydney University** College. If this is the case, you will be given a package offer from UWS and **Western Sydney University** College.

*Please note, for visa application purposes, the Australian Government may require proof of English proficiency and may only accept IELTS.
For more information please refer to immi.gov.au/students*

SECTION F: ACADEMIC QUALIFICATIONS

Certified copies of academic qualifications indicating grades and awards received MUST be submitted with this application. If qualifications are in a language other than English, please also supply certified translated copies – see back of application form for details. Your application cannot proceed for assessment without these documents. Please note, a collection of result slips and/or downloadable web transcripts will not be accepted.

Current academic study (*course yet to complete*)

Are you currently enrolled in/studying a post-secondary (tertiary studies) academic qualification?

No Yes → Please complete the details below.

Date commenced (dd/mm/yyyy): / /

Name of qualification/award (e.g. Bachelor of Business):

Duration: **School/Institution:**

Country/State:

Do you intend to complete this course? No Yes, expected date of completion (dd/mm/yyyy): / /

Please submit your certified academic transcripts for every session and year you have studied in the course above with this application. Once you have completed the course, you will need to submit your final completion certificate or graduation award to UWS International Admissions.

Previous academic studies (*Include details of all your previous academic qualifications. Please list your most recent qualifications first*)

Name of qualification/award (e.g. Bachelor of Business):

Name of school/institution:

Country/State: **Duration (years):**

Commenced (dd/mm/yyyy): / / **Completed** (dd/mm/yyyy): / /

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Name of qualification/award (e.g. Bachelor of Business):

Name of school/institution:

Country/State: Duration (years):

Commenced (dd/mm/yyyy): / / Completed (dd/mm/yyyy): / /

Name of qualification/award (e.g. Bachelor of Business):

Name of school/institution:

Country/State: Duration (years):

Commenced (dd/mm/yyyy): / / Completed (dd/mm/yyyy): / /

SECTION G: APPLICATION FOR ENGLISH LANGUAGE AND ACADEMIC PATHWAY PROGRAMS AT WESTERN SYDNEY UNIVERSITY COLLEGE

Complete this section if you are also applying to study an academic pathway program and/or English Language pathway program at **Western Sydney University** College before your study at Western Sydney University. For details of fees, courses and start dates please refer to westernsydneycollege.edu.au

English language pathway program selection The duration of your English course depends on your English level. All students without an official English test result (e.g. IELTS) are tested on arrival at the College.

Academic English for Tertiary Studies: EAP How many weeks?:

Advanced Academic English Skills: Module A: Reading and Writing (6 weeks) Module B: Listening and Speaking (4 weeks)

Module A and B (10 weeks) Other (please specify):

Master of Teaching Direct Entry English Program (MTDEEP)

When do you want to start your English course? (dd/mm/yyyy): / /

Academic pathway program selection

University Foundation Studies: Extended (3 semester program – February intake only) Standard (2 semester program)

Please select a stream Arts – for students wishing to study Arts, Humanities or Education Business Engineering

Health Science/Nursing Information and Communications Technology Science

Diploma Programs 2 terms 3 terms

Campus Bankstown Nirimba

Please select a stream Arts Business and Commerce Communication Construction Management

Criminal and Community Justice Design Engineering Health Science (PDHPE)

Health Science (HP, HSM & TR) Information and Communications Technology Islamic Studies

Science Social Science

When do you want to start your academic pathway program?: March June October Year:

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SECTION H: ACADEMIC CREDIT/ADVANCED STANDING FOR PREVIOUS STUDY

Do you wish to apply for advanced standing from previous study? Yes No Unknown

Please download the Advanced Standing Application form at westernsydney.edu.au/international/credit.html
You must include this form and certified documentation (as advised on the form) with your application.

SECTION I: SCHOLARSHIPS AND SPONSORSHIPS

Have you been granted a scholarship? Yes No

Are you being sponsored? Yes No

If yes, please give the name of the scholarship/sponsoring organisation:

Duration of scholarship/sponsorship:

Course/s being sponsored (e.g. English + Pathway + UG/PG):

Contact person of the scholarship/sponsorship organisation:

If you've received the scholarship/sponsorship, please attach a certified copy of the document.

SECTION J: DECLARATION AND SIGNATURE

- I wish to be considered for entry to the course listed above, and declare that all the information submitted on this application form is correct and complete.
- I authorise Western Sydney University to obtain official records from any educational institution previously attended by me.
- I clearly understand and accept that enrolment in Western Sydney University will require compliance with the provisions established by the Australian Government for fee-paying overseas students, which include the following:
 - Temporary entry to Australia, if granted, will be for study purposes only.
 - To be accepted to study at Western Sydney University, I must have at least the minimum academic and English language requirements for the course.
 - I will be permitted to continue my study in Australia only if I make satisfactory progress in my course.
 - I undertake to inform the University of my Australian residential address and telephone number at enrolment.
I will advise the University of any changes to these details while enrolled at Western Sydney University.
 - I am to return home on the completion of my study or at the expiration of my temporary entry permit, and I understand that temporary entry as a student confers no right of permanent residence in Australia at a later date.
- I undertake to pay the prescribed tuition fee for which I am liable, and am aware that failure to pay the charge when it becomes due means that I will not be permitted further temporary stay in Australia to pursue the studies which attracted the charge.
- I understand I will be required to pay compulsory school fees for any children accompanying me to Australia who are aged between 6 and 15 years.
- I understand that Western Sydney University reserves the right to vary any decision regarding admission or enrolment made on the basis of incorrect or incomplete information.
- Should I be found ineligible for admission to either of the courses nominated on the front of this application, I authorise Western Sydney University to assess my eligibility for a university pathway course.
- For the purpose of establishing my GS and GTE status, I authorise Western Sydney University to refer my Application for Admission for third party risk assessment.
- Information is collected on this form and during your enrolment in order to meet our obligations under the ESOS Act and the National Code 2007; to ensure student compliance with the conditions of their visas and their obligations under Australian immigration laws generally. The authority to collect this information is contained in the Education Services for Overseas Students Act 2000, the Education Services for Overseas Students Regulations 2001 and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2007. Information collected about you on this form and during your enrolment can be provided, in certain circumstances, to the Australian Government and designated authorities and, if relevant, the TPS Director. In other instances information collected on this form or during your enrolment can be disclosed without your consent where authorised or required by law. See aei.gov.au/Regulatory-Information/Education-Services-for-Overseas-Students-ESOS-Legislative-Framework/ESOSQuickInformation/Documents/ESOS%20Factsheets/ESOS%20Factsheets%202012/standard%203.1.pdf
- FEES For information regarding Fees please refer to our website at westernsydney.edu.au/international/course_fees
- REFUND POLICY For information regarding the Refund Policy please refer to our website at westernsydney.edu.au/international/feepol

I have read and understood the above conditions and accept them fully. Signature of applicant (not agent):

Date (dd/mm/yyyy): / /

I grant Western Sydney University/**Western Sydney University** College permission to provide my parent(s), agent(s) or guardian(s), if requested, with any information pertaining to my application to study, ongoing academic progress, results and attendance. Yes No

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SECTION K: HAVE YOU...

- | | |
|--|--|
| <input type="checkbox"/> provided your email and phone number on the front of this application | <input type="checkbox"/> attached English translations of ALL required documentation |
| <input type="checkbox"/> attached certified copies of ALL required documentation | <input type="checkbox"/> signed the declaration |

SECTION L: HOW DID YOU HEAR ABOUT UWS?

- | | |
|---|---|
| <input type="checkbox"/> Agent | <input type="checkbox"/> Advertisement |
| <input type="checkbox"/> Education institution | <input type="checkbox"/> Education exhibition/interview program |
| <input type="checkbox"/> Family/friend | <input type="checkbox"/> Other, please specify: |
| <input type="checkbox"/> Australian Embassy/High Commission | <input type="text"/> |

CERTIFICATION OF DOCUMENTATION

Documents can be certified by any of the following:

- » a Western Sydney University International Officer
- » a contracted agent of Western Sydney University
- » a Student Central Officer at Western Sydney University
- » the Administration Office or official Records Department of the institution which originally issued the document/s
- » an Australian overseas diplomatic mission
- » a Bank Manager/Senior Police Officer (Australia only)
- » a Solicitor/Attorney/Notary Public
- » a Justice of the Peace

The certifying officer must print 'this is a true copy of the original document sighted by me'. They should also record their name, contact address, telephone number, profession or occupation or organisation, date verified and then sign the document. The certifying officer should include the official stamp or seal of the certifier's organisation on the copy, if the organisation has such a stamp.

Warning: It is an offence to submit fraudulent documentation in support of an application. Where fraudulent documents are detected the application will be rejected, any offer of enrolment will be withdrawn and any student already studying at UWS will have their enrolment cancelled. The matter may be reported to ICAC (Independent Commission Against Corruption), the police, and the Department of Immigration and Border Protection (DIBP).

LODGING YOUR APPLICATION

Please forward your application to:

International Admissions
Building ES, Parramatta campus
Western Sydney University
Locked Bag 1797
Penrith 2751 NSW
AUSTRALIA

Or email your application to uwsiadmissions@westernsydney.edu.au

Please note:

- » Satisfying minimum entry requirements does not guarantee admission
- » You will be advised by mail of the result of this application as soon as possible
- » If submitting documents by email, you will need to supply certified copies of original documents on request

Students with disabilities

If you need extra help due to a disability while you are studying at the University, please provide a brief statement outlining your needs on a separate piece of paper. This information will be confidential and will not affect your admission to the area of study for which you are applying.



As part of the streamlined student visa processing arrangements, UWS has to ensure that all students intending to study at UWS are a genuine student and a Genuine Temporary Entrant (GTE).

This form has two parts.

Section 1

A series of statements and financial information that should be completed by the applicant with the assistance of the International Agent.

This section is made up of four parts:

- Part A - Statement of purpose
- Part B - Applicant family and spouse details
- Part C - Financial assessment
- Part D - Declaration and signature

Section 2

A series of statements and financial information that should be completed by the each financial sponsor of the applicant with the assistance of the applicant and International Agent.

This section is made up of three parts:

- Part A - Financial sponsor declaration
- Part B - Financial sponsor and financial sponsor's spouse and family details
- Part C - Declaration and signature

A checklist is also provided to help you make sure you submit all the required documentation.

You will also be required to have an interview with an International Agent.

A - STATEMENT OF PURPOSE (CONTINUED)

Relevance of my selected course of study to my previous education/employment history:

Relevance of my selected course of study to my previous education/employment history:

B - APPLICANT FAMILY AND SPOUSE DETAILS

Please include all parents, spouse, brothers, sisters and children (including adopted and step children) whether or not they wish to enter Australia. If deceased, please write 'deceased' in the country of residence column.

Name	Current country of residence (including Australia)	Age	Sex	Marital status
Parents				
Any other spouse (current, divorced or deceased)				
Your brothers and sisters				
Your children (including any adopted and step children)				

APPLICANT'S SPOUSE DETAILS

Applicant's spouse name

Input field for spouse name

Date of birth

DD / MM / YYYY input field

Applicant's spouse current address

Address				
City/Town				
State		Postcode		Country

Applicant's spouse family details

Please include all parents, spouse, brothers, sisters and children (including adopted and step children) whether or not they wish to enter Australia. If deceased, please write 'deceased' in the country of residence column.

Name	Current country of residence (including Australia)	Age	Sex	Marital status
Parents				
Any other spouse (current, divorced or deceased)				
Your brothers and sisters				
Your children (including any adopted and step children)				

C - FINANCIAL ASSESSMENT

This section is to assess the finances required by you, and those available to you, while studying.

1. COURSE FEES

Number of offer letters/COEs	Course/page program details	Required tuition fee payment for visa purposes (AUD)	Required tuition fee payment in equiv. local currency
Course 1			
Course name			
Education provider			
Course commencement date			
Course duration			
Total course fee			

Continued over page

Number of offer letters/COEs	Course/page program details	Required tuition fee payment for visa purposes (AUD)	Required tuition fee payment in equiv. local currency
Course 2			
Course name			
Education provider			
Course commencement date			
Course duration			
Total course fee			
Course 3			
Course name			
Education provider			
Course commencement date			
Course duration			
Total course fee			
Total tuition fee cost for the duration of the course and therefore student visa			

2. LIVING EXPENSES

	Amount per year in AUD	Total AUD	Total in local currency equiv.
Living cost for applicant	18,610		
Living cost for spouse	6,515		
Living cost for child 1	3,720		
School cost (if 5-17 years of age)	8,000		
Living cost for child 2	2,790		
School cost (if 5-17 years of age)	8,000		
Total living expenses for the duration of your academic program			

3. TRAVEL COSTS

	Amount per year in AUD	Total AUD	Total in local currency equiv.
Travel cost for applicant	2,000		
Travel cost for spouse	2,000		
Travel cost for child 1	1,000		
Travel cost for child 2	1,000		
Total travel expenses			

FUNDS REQUIRED

	Total AUD	Total in local currency equiv.
Total funds (1+2+3)		
Minus pre-paid tuition fee if relevant		
Total fund required		

FUNDS SHOWN

Education loan	
Type of loan secured or unsecured	
Bank name	
Amount of loan	
Collateral security or holder of security	
Name of all loan guarantors	
Relationship of guarantors to applicant	
Loan duration and monthly repayments (EMI)	

MONEY DEPOSIT

Type of funds	Name of bank	Account number	Sponsor's name and relationship	Acceptable amount of funds shown
Total funds shown	AUD:	INR/NPR:		

SPONSOR'S ANNUAL INCOME

Sponsor's name	Job description	Source of income (employer)	Annual income (local currency)	Annual income (AUD)
Total income shown				

D - DECLARATION AND SIGNATURE

I certify that all the information provided is true and correct in all details:

Signature

SIGN HERE

Date

Full name (please print)



To be completed by every financial sponsor of the applicant with the assistance of the International Agent.
Please print and fill in additional copies of this section if required.

A - FINANCIAL SPONSOR DECLARATION

To whom it may concern

I/We _____

resident/s of _____ solemnly and sincerely declare as follows:

a. That my/our nationality/citizenship is _____ and that I/we have been

resident of _____ since birth or _____
(Country of residence of sponsors) (date)

b. That I/we currently hold the position of _____ at _____
(Job description) (Employer's name)

with an annual income of _____ holding total current savings/education loan of _____

c. That I am/we are sponsoring myself/my/our _____ known as _____
(Relationship) (Student's name in full)

resident of _____ and will be undertaking further studies

in _____ at _____
(Exact name of the course) (Australian educational institution)

for _____ (months/year/s) and I/we shall provide myself/him/her with full financial support during my/his/her stay in Australia which includes the tuition fee of A\$ _____ per annum and living expenses of A\$18,610 per annum

SIGN HERE

(Signature of financial sponsor/s)

Date

D	D	/	M	M	/	Y	Y	Y	Y
---	---	---	---	---	---	---	---	---	---

(Name of financial sponsor/s)

SIGN HERE

(Signature of Notary public, Justice of the Peace, Attorney)

SIGN HERE

(Signature of Notary public, Justice of the Peace, Attorney)

Stamp/seal

In providing my personal information to the University, I understand that, other than as authorised by law, the University will only use this information for the purposes for which it is being collected in accordance with the University's functions and activities associated with my enrolment. In some instances, the University may need to disclose information to any Government department which administers or has authority regarding education or immigration policy and law and any other Government agencies (State, Territory or Federal, an affiliated entity of the University, or to third parties for the purposes of recovering unpaid University fees or other debts owed to the University, and I consent to such disclosure. I also understand that all information will be collected, stored, accessed and disseminated or destroyed in accordance with privacy, records management and other relevant laws, and the University's policies.

B - FINANCIAL SPONSOR AND FINANCIAL SPONSOR'S SPOUSE AND FAMILY DETAILS

Financial sponsor name

Financial sponsor's spouse name

Financial sponsor date of birth

D	D	/	M	M	/	Y	Y	Y	Y
---	---	---	---	---	---	---	---	---	---

Financial sponsor's spouse date of birth

D	D	/	M	M	/	Y	Y	Y	Y
---	---	---	---	---	---	---	---	---	---

Financial sponsor current address

Address				
City/Town				
State		Postcode		Country

Financial sponsor's spouse current address

Address				
City/Town				
State		Postcode		Country

FINANCIAL SPONSOR FAMILY DETAILS

Please include all parents, spouse, brothers, sisters and children (including adopted and step children) whether or not they wish to enter Australia. If deceased, please write 'deceased' in the country of residence column.

Name	Current country of residence (including Australia)	Age	Sex	Marital status
Parents				
Any other spouse (current, divorced or deceased)				
Your brothers and sisters				
Your children (including any adopted and step children)				

FINANCIAL SPONSOR SPOUSE FAMILY DETAILS

Please include all parents, spouse, brothers, sisters and children (including adopted and step children) whether or not they wish to enter Australia. If deceased, please write 'deceased' in the country of residence column.

Name	Current country of residence (including Australia)	Age	Sex	Marital status
Parents				
Any other spouse (current, divorced or deceased)				
Your brothers and sisters				
Your children (including any adopted and step children)				

C - DECLARATION AND SIGNATURE

I certify that all the information provided is true and correct in all details:

Financial sponsor's signature

Date

Financial sponsor's full name (please print)

WESTERN SYDNEY
UNIVERSITY



Admissions & GTE



Western Sydney University

CRICOS code: 00917K



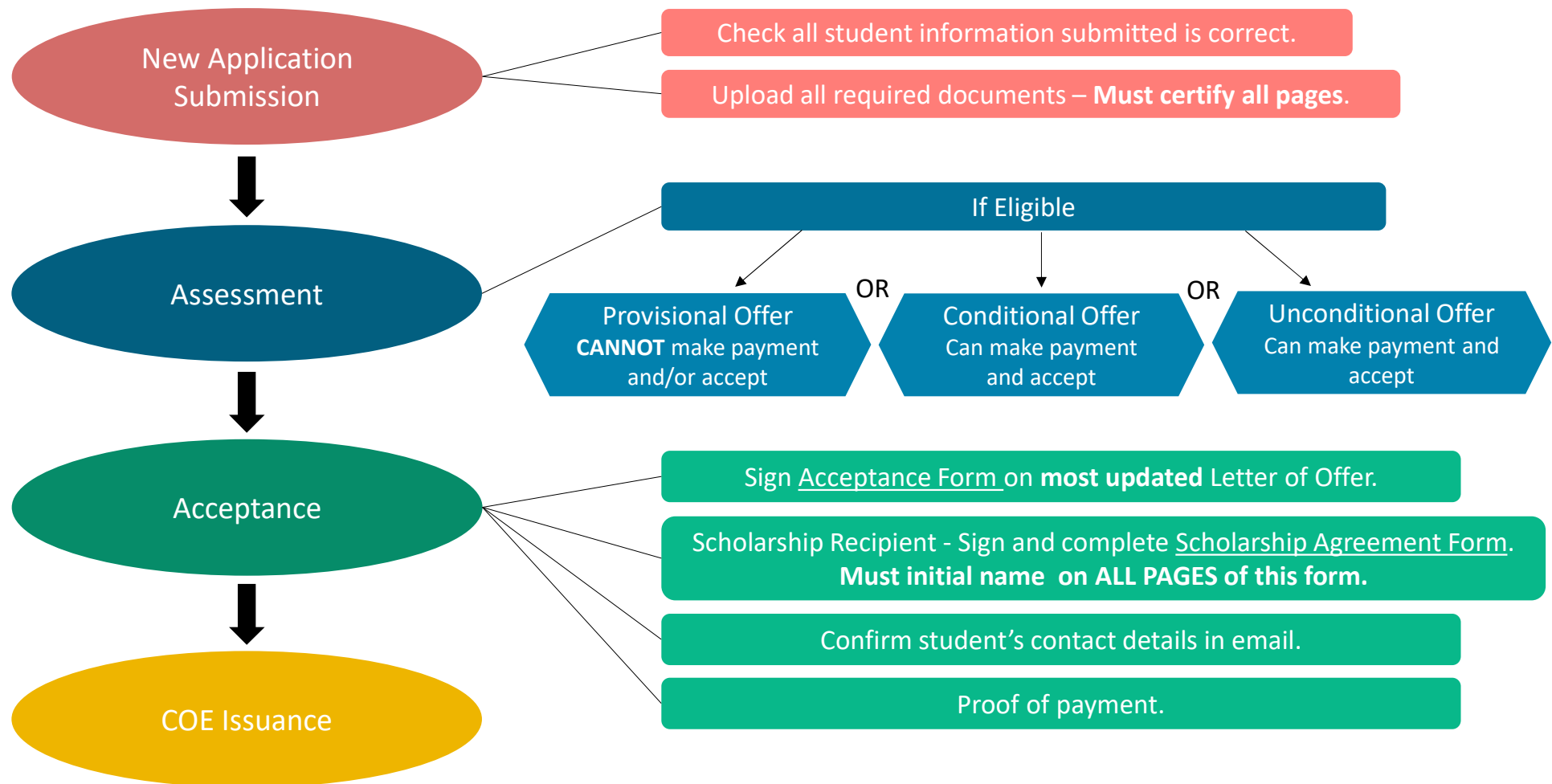
Namrata Anand
Regional Director – South Asia
n.anand@westernsydney.edu.au
+919910743331

Western Sydney University

Admissions Process



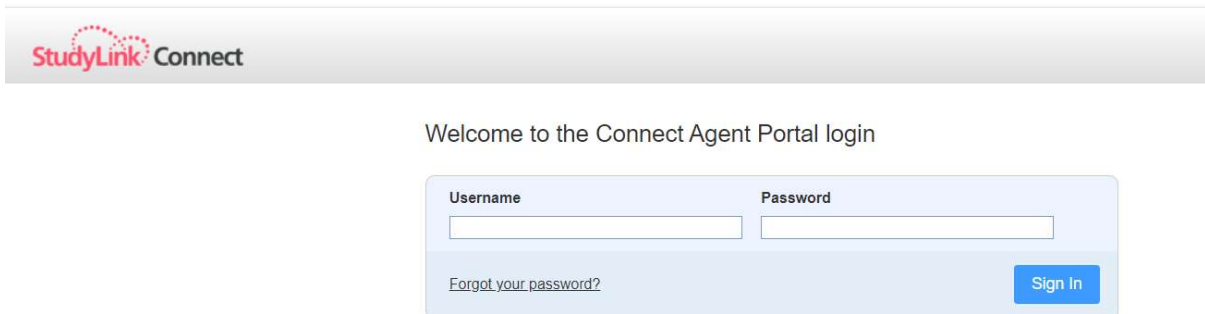
Admissions Process Summary Flowchart



Studylink

- At Western Sydney University, we process all student applications via Studylink.

This will be supported and done by one of our partner in India. They would be handling all queries on visas.



The screenshot shows the login interface for the StudyLink Connect Agent Portal. At the top left, there is a header with the StudyLink logo (a red dotted circle) and the text "StudyLink Connect". Below the header, the text "Welcome to the Connect Agent Portal login" is centered. The main login area is a light blue rounded rectangle containing two input fields: "Username" and "Password". Below the "Username" field is a link that says "Forgot your password?". To the right of the "Password" field is a blue button with the text "Sign In".

Submitting an Application

Please ensure you have all of the required documents certified and ready in softcopy to submit along with the student application.

Important documents to submit:

- Passport**
- Official Transcripts (all complete and/or incomplete), Grading Scale and Completion Award.**
- Any portfolios or supplementary document. (if required)
- Evidence of English. (if required)
- Gap Evidence. (if applicable)
- Resume

Applications will not be processed if the following fields are incomplete:

- Student's personal email address
- Student's phone number
- Copy of passport
- Course name, intake and campus
- Academic qualifications

Do's and Don't's

DO:

- Double check that applicant details are entered correctly before submitting.
 ***Name, Gender and Date of Birth must match the same on passport.**
- Ensure that applicant's mobile number and email address are entered correctly.
- Certify all copies and all pages of documents submitted, including passport.

DON'T:

- Use fake email addresses for applicants.
- Use the same email address for multiple applicants.
- Use your staff contact details in the applicant's contact number, email or home address details.

Provisional Offer

This offer does not include an Acceptance Form, and only 5-6 pages long.

- Academic and/or English yet to be satisfied.
- Offshore students: GTE assessment yet to be satisfied.
- Onshore students: Onshore GTE Form pending.

Not available for payment & acceptance

Conditional Offer

This offer will include an Acceptance Form for student to sign and 30 pages long.

- Other conditions pending. E.g. onshore current studies, gap evidence, certified docs etc.

Can accept and make payment for Conditional COE

Note: Student can't enrol into the course until all conditions are satisfied prior to commencement.

Unconditional Offer

This offer will include an Acceptance Form for student to sign and 30 pages long.

- All requirements and conditions are met.

Can accept and make payment for COE

**THERE ARE
3 TYPES
OF OFFERS**

Western Sydney University

GTE PROCESS/VISA PROCESS



GTE SCREENING



Genuine students
lower attrition
rate, higher
retention, and
success rate



Reputation



**Managing
Risk Index**

WSU GTE Assessment Criteria

To assess the genuineness of the student we need to consider the following;

- Academic History
- Study gap
- Reasons for not studying in home country.
- Relevancy of proposed program to past qualifications/employment
- Work experience
- Circumstances in home country
- Access to genuine funds
- Immigration history of applicant and their family(both student and travel visa)

Calculation of Expenses as per Department of Home Affairs

The amount of living expenses for the applicant and any travelling family members was updated recently by state on the Study Australia website and now comes with a calculator for students to check at <https://costofliving.studyaustralia.gov.au/>.

Tuition fees for 1st year (or 12 months) as per offer letter (pro rata fees in case of less/more than 12 months)

Living Expenses:

Student or Guardian – AUD\$ 24,505

Partner or Spouse – AUD\$ 7,362

Child – AUD\$ 3,152 (each child)

Travel Cost – AUD 2,000 (per person)

Overseas Student Health Cover (OSHC) – as stated in the offer letter, can be 1000\$ per year

In case the child is more than 5 years of age, an annual cost of AUD\$ 8,296 is needed for their schooling

Eligible Sponsors

- ❖ Parents – Highly recommended (counted as 1 sponsor)
- ❖ Grand Parents (Paternal & Maternal) – Highly recommended
- ❖ Self & Real Siblings – recommended
- ❖ Uncle & Aunt (Paternal & Maternal) – recommended*
- ❖ Parents in laws & Spouse – In case of married applicants*
- ❖ Applicants from high risk areas can only have a maximum of two (2) sponsors
- ❖ Can have a maximum of three (3) sponsors

* In laws/Uncle & Aunt can also sponsor for married applicants, but suggested share is 40% maximum and rest funds from own parents /spouse/siblings etc.

Documents to be submitted for Sponsor/s

- ❖ Proof of relationship, government Photo ID's PAN cards/Passport copies (additionally depending on funds Aadhar cards /voter cards can be required)
- ❖ Affidavit of support /Statutory Declaration-state info about sponsor, their relationship with student, declaration of their sponsorship towards applicant for higher education in Australia
- ❖ Evidence of their occupation
- ❖ Funds in their names



Details of documents based on their occupation

Income from Salary:

- ❖ Income Tax Returns (ITRs) for last 3 years along with full computation sheet
- ❖ Form 16, Bank statements showing salary deposits

Business Income:

- ❖ Business Registration Certificate..
- ❖ Business ITRs for last 3 years
- ❖ Personal ITRs for last 3 years
- ❖ Partnership Deed in case of partnership firm
- ❖ No Objection Certificate (NOC) from the partner(s) if in case using capital/current account balance
- ❖ Current Account Bank Statement for last 12 months*

*Note: Finacle Bank statements not accepted. It has to be proper statement issued from bank duly signed and sealed.

Details of documents based on their occupation

Agriculture Income:

- ❖ Income Tax Returns (ITRs) for last 3 years along with full computation sheet
- ❖ E-Certificate – If income is declared from Tehsildar
- ❖ J Forms
- ❖ Lease Deed – if the land is on lease
- ❖ Ownership of land papers (Jamabandi)

Dairy Income:

- ❖ Income Tax Returns (ITRs) for last 3 years along with full computation sheet
- ❖ Certificate from veterinary officer along with proof of income & photographs (of profession)

Details of documents based on their occupation

Pension Income:

- ❖ PPO Order
- ❖ Recent bank statement showing the pension being credited in the account

Rental Income:

- ❖ Income Tax Returns (ITRs) for last 3 years along with full computation sheet
- ❖ Ownership of property, Sale Deed
- ❖ Rent receipts and bank statements showing rent being received.

Acceptable Funds

- ❖ **Savings account**—any recent funds to be backed by acceptable sources
- ❖ **Fixed deposits**— for recent FD's we require the source and the amount considered in the principal amount
- ❖ **Amount from Sale Deed** is acceptable (the money transferred from this transaction into the account should reflect through cheque or RTGS receiving as mentioned on the sale deed). The acceptable amount from Sale deed will be based on other financial factors.
- ❖ **Education Loan** - acceptable clauses provided on the loan letter (security, guarantee, repayment, margin, disbursement) - disbursement towards 1st semester fee is mandatory (if loan is only funds, then additional 12 months living expenses amount to be disbursed in applicant's/parents account)
- ❖ **Provident Funds**- not accepted if shown just with the letter from the Employer stating the maintenance and withdrawal limit of PF. But if the said amount is being disbursed in the saving account, then it may be considered with statement and complete documents of transfer.

Financial Institutions for Funds and Loans – India

https://india.embassy.gov.au/ndli/vm_studyloans.html

- ❖ *SBI and Associates*
- ❖ *Nationalised Banks*
- ❖ *Other Public Sector Banks*
- ❖ *Private Sector Banks - Indian Banks (not including Payment Banks or Local Area Banks)*
- ❖ *Private Sector Banks - Foreign banks*

Regional Rural Banks:

If the student has money (except loans and advances) in a non-acceptable bank and now wants to transfer it to acceptable financial institute, the last 6 months bank account statement of non-acceptable financial institute should be provided where they have kept that money and there should not be any major recent deposits for which evidence of the source is not available.

The transfer of money from non-acceptable financial institutions to acceptable financial institute should only be done through cheque or through net banking (Cash transfer is not acceptable)

Note: We will check and require for the source of the funds submitted even if it is more than 3 months old as per the DHA guidelines as trail of funds is important.

Financial Institutions for Funds and Loans – India

Non-Acceptable Funds:

- ❖ KCC – (Kisan Credit Card)
- ❖ Post Office – MIS, SCSS, RD, SB A/c
- ❖ NSC – (National Savings Certificate)
- ❖ NSS – (National Savings Scheme)
- ❖ Loans from NBFC and Other Financial Institutions not accepted by DHA*.

*Note: If a loan from NBFC is transferred to DHA approved financial institutions, still the funds **WILL NOT BE ACCEPTABLE**. – Example: AVANSE Loan

NON – ACCEPTABLE SOURCES

Non-Acceptable Sources:

- ❖ Deposit made through sale of Ornaments
- ❖ Gold Loan
- ❖ Agreement to sale
- ❖ Gift from relatives and friends

Immigration History

Visa refusals of applicant or their family member should be disclosed in the application form along with refusal letter.

Travel history with reason of travel should be mentioned with visa copy attached in the application documents.

All immigration history should be mentioned in the SOP.

Statement of Purpose

Content of the SOP should not be copied from the website. Encourage the student to write the content in their own words.

It should be a brief statement addressing GTE criteria relevant to the student.

SOP should be typed and not handwritten and should be no longer than 1 A4 page.

It should be students own experience and research that made them to choose Australia as their study destination.

SOP should be in Essay format not Q&A or Pointwise.

Holistic statement addressing all the criteria will help DHA to make better assessment of the student's GTE.

The statement should be personalised. DHA does not weigh generic statements heavily. For example – 'The course is of good quality and will help me get a job', 'Australia provides practical education' is not sufficient

Q&A